

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

December 2, 2022

TOPIC: Approval of Trinidad State College Request for Transaction for Purchase of Security Services from High Point Security

PRESENTED BY:

Dr. Rhonda M. Epper, President, Trinidad State College

RELATIONSHIP TO THE STRATEGIC PLAN:

Transform the Student Experience; Create education without barriers through transformational partnerships; Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

Trinidad State College (TSC) and Pat Martinez are seeking approval for the College to purchase security services from a vendor controlled by Pat Martinez and his son, Matthew Martinez. Pat Martinez will be hired as a Construction Trades Program Instructor at TSC. Pat Martinez is the current owner and part-operator (with his son Matthew) of High Point Security with whom TSC has an open contract for security services.

High Point Security was selected in September 2021 following a Request for Qualifications process. This occurred prior to Pat Martinez having an employment relationship with TSC, and Pat Martinez is not expected to have any decision-making authority with respect to the College's contractual relationship with High Point Security in his role as an instructor. However, in order to avoid the appearance of a conflict of interest under System Procedure (SP) 3-70a, Conflicts of Interest – Relationships, the College is seeking Board approval of future payments to High Point Security.

High Point Security has successfully been providing security services for both the Trinidad and Alamosa Campuses. The contract with High Point Security expires on June 30, 2024, and is contracted for \$125,000.00 per year.

To further address any appearance of a conflict of interest, Pat Martinez has agreed to transfer daily operation of High Point Security to his son Matthew Martinez, who is a current employee of High Point Security.

RECOMMENDATION:

Trinidad State College requests approval for continuing to procure security services from this vendor.